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| **國立金門大學 學年度第 學期\_\_\_\_\_\_\_\_學系(所)\_\_\_\_\_\_\_\_\_\_**(課程名稱)**教學助理學習紀錄表** |
|  說明日期 | 簽 名 | 簽到時間 | 簽退時間 | 學習時數小計 | 工 作 內 容 |
| 10/3 | ○○○ | 9:00 | 12:00 | 3 | 協助準備教學資料(範例) |
| 10/4 | ○○○ | 14:00 | 17:00 | 3 | 輔導修課同學(範例) |
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| 時 數 合 計 |  |  |
| **課程教師簽章** | **備 註** |
|  | 1. 本表請自行影印使用
2. 每個月請填寫**12個小時工作時數**，請以24小時制填寫
3. 簽名、簽到/退時間請手寫
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