

National Quemoy University

Examination Rules

Passed on the 4st Academic Meeting, 3.24. 2004

Passed on the 2st Academic Meeting, 5.27. 2010

1. These rules are stipulated in accordance with Article 30 of the school's academic regulations.
2. Keep quiet during the exam and do not shout loudly.
3. Those who are late for 15 minutes will not be allowed to enter the classroom and will not be allowed to leave the classroom within 20 minutes of the start of the exam. Those who are forced to enter or leave the exam will have a grades of zero for the subject.
4. If a student asks for sick leave during the examination, it must be certified by a public hospital or teaching hospital. Personal leave is not allowed and the leave application procedures should be completed within two days.
5. Schoolbags, books, exercise books, notebooks, unauthorized calculators, communication devices and other items must be placed in the front and back of the classroom before the exam, and may not be carried with you or placed in or near the desk.
6. Students should prepare their own stationery for taking the exam. If they need to borrow other people's stationery temporarily, they must obtain permission from the invigilator.
7. If you are unclear about a test question or have any questions, you must report it to the teacher first.

8. If you are unable to take the exam due to temporary illness, you must report to the teacher for permission before leaving.
9. No writing is allowed on the walls, blackboards, desks or stationery before the exam.
10. Whispering, peeping before and after, slipping notes, and other cheating behaviors are not allowed during the exam.
11. After completing the test questions, you must hand in your papers and exit the examination room. Students are not allowed to stay in or near the examination venue.
12. If examination fraud is detected, no matter how serious it is, it will be dealt with according to the school's student reward and punishment regulations.
13. If a student who is due to take the exam fails to take leave in accordance with the regulations, takes leave without approval, or takes the exam without turning in the papers, he or she will be considered as absent from the exam, and the test subject will be grades as zero.
14. When invigilators and inspectors discover that students are attempting to cheat, they may, depending on the severity of the case, advise them or confiscate the students' test papers and order them to leave the examination room as a warning.
15. The rules shall be implemented upon passing the Academic Affairs Meeting. The same shall apply where the rules is amended.