

# National Quemoy University

## Summer School Organization Policy

Passed on Academic Meeting, 3.24. 2004

Passed on Academic Meeting, 6.9. 2004

Passed on Academic Meeting, 9.8. 2004

Passed on Academic Meeting, 9.12. 2006

Passed on Academic Meeting, 5.27. 2010

Passed on Academic Meeting, 4.17. 2013

Passed on Academic Meeting, 9.11. 2013

Passed on the 2st Academic Meeting, 12.17. 2014

Passed on the 1st Academic Meeting, 3.11. 2015

Passed on the 2st Academic Meeting, 12.23. 2015

Ratified by the Ministry of Education, as written in its official letter coded as Tai-Gao(2)Zi, No. 1050020503, dated 2.24, 2016

Passed on the 2st Academic Meeting, 5.4. 2016

Article 1 These rules have been formulated by the University in the interest of enhancing the flexibility of course selection.

Article 2 The Regulations shall apply only to the following two types of summer session courses submitted by the Office of Academic Affairs for announcement:

Type I: courses offered in either the fall or spring semester of the current academic year.

Type II: elective courses offered in neither the fall nor the spring semester of the current academic year Summer session courses not in the two categories shall be processed in accordance with the regulations of the course offering department.

Article 3 Summer session courses shall be proposed by course offering departments. Type II courses shall first pass a review by the department-level curriculum meeting.

Article 4 Provisions on the minimum enrollment for summer session courses are as follows:

1. Courses with fewer than 3 students shall not be offered.
2. course shall have at least 3 with justifiable cause, an application

shall be submitted to the course offering department for approval and the Vice President for Academic Affairs for agreement, after which the course may be offered.

Article 5 Courses starts one week after the final exam and in principle should not be less than four weeks. In principle the total hours of lecture courses shall be at least 18 hours per credit. Students are allowed to select courses equaling no more than 12 credits during the summer school term.

Article 6 Non-school students participating in summer courses must obtain the consent of the school and must abide by rules.

Article 7 The credit hour fees for summer session courses shall be assessed as follows:

1. Students taking course at least 18 registrants : Credit hour fees for all courses shall be assessed in accordance with the fee schedule for students in the College.

2. Students taking course with fewer than 18 registrants shall pay a share of the remaining cost of the course to make up the difference in numbers.

Article 8 If students are unable to come to school due to serious illness subsidies or major accidents, they can apply to the Academic Affairs Office to withdraw from the class before modifying classes during the summer vacation. The credit fees paid will be refunded after approval. No refunds will be made to students after the course has started.

Article 9 The regulations for assessing students' academic performance in summer

session courses are as follows:

1. The titles, credits, and grades for summer session courses shall be recorded under the current academic year and indicated as "summer session" on the academic transcript.

2. The credits and grades for summer session courses shall be

included in students' graduation GPAs.

3. Those who fail will not be allowed to make up the exam.

Article 10 Unless otherwise approved for special circumstances, the teacher's hourly rate shall be According to the hourly charging standards specified in the "Hourly charging standards" Adjunct faculty at public colleges and universities. "

Article 11 Any matters not covered herein shall be governed by NYCU Academic Regulations and related policies.

Article 12 The Policy shall be implemented upon passing the Academic Affairs Meeting. The same shall apply where the Policy is amended.